



**Position:** Part-Time Maintenance

**Position Summary and Responsibilities:** Archbishop Hoban High School is seeking a part time maintenance worker. The primary duties of this position are cleaning and preparing the building for the next school day for students, faculty/staff and visitors. This position is also responsible for maintaining school grounds, and upkeep and proper maintenance of the building including making minor repairs to building fixtures and equipment. Ability to work well with others, self-motivated, working effectively and efficiently with good safety practices are necessary for this position.

**Qualifications:**

- One year of experience required
- High school diploma or equivalent
- The ability to remain flexible in order to prioritize assignments set forth by management
- Appropriate criminal records check by the Ohio Bureau of Criminal Identification and Investigation and Federal Bureau of investigation. Have attended or willing to attend a VIRTUS Protecting God's Children training.

Please send letter of interest and resume to [humanresources@hoban.org](mailto:humanresources@hoban.org) to Jennifer Krejsa  
by June 5<sup>th</sup>, 2020

### **Our Mission**

We are a Catholic high school in the Holy Cross Tradition. We celebrate our diversity, value each person and welcome one another with the hospitality of Christ. As a family of learners, anchored in gospel values, we empower each other to grow spiritually, develop intellectually and reach out in service to others. Within an innovative and orderly learning environment, we are committed to challenging each student in both heart and mind to be a compassionate individual, a lifelong learner, and a responsible steward of God's creation.